

## **URGENTLY REQUIRED FOR GHARIBWAL CEMENT LTD**

**Head Office, Pace Tower, 27-H, College Road Gulberg-II Lahore**

<b>Assistant Manager Purchase.</b>	<p><b>Education:</b> DAE Mech, Bachelor in Supply Chain/ Master Degree. <b>Experience:</b> 2~3 Years <b>Key Responsibilities:</b></p> <ol style="list-style-type: none"><li>i. Development of vendors.</li><li>ii. Initiating/ completing purchase process based in indents.</li><li>iii. Experience in processing cases related to mechanical items including fabrication &amp; castings shall be an added advantage.</li><li>iv. Negotiation skills.</li><li>v. Good interpersonal skills.</li><li>vi. Knowledge of ERP and MS Office.</li></ol>
<b>Purchase Officer</b>	<p><b>Education:</b> DAE Chemical Bachelor in Supply Chain/ Master Degree. <b>Experience:</b> 2~3 Years <b>Key Responsibilities:</b></p> <ol style="list-style-type: none"><li>i. Development of vendors.</li><li>ii. Initiating/ completing purchase process based in indents.</li><li>iii. Experience in processing cases related to raw material supply, chemicals and lab equipment shall be an added advantage.</li><li>iv. Negotiation skills.</li><li>v. Good interpersonal skills.</li><li>vi. Knowledge of ERP and MS Office.</li></ol>

All interested candidates are advised to share their updated CV's with latest photograph before 20<sup>th</sup> July 2024 at [jobs@gharibwalcement.com](mailto:jobs@gharibwalcement.com)